

DAVID M. WODYNSKI MEMORIAL FELLOWSHIP

Management Assistant Program



INNOVATION

ENERGY

VERSATILITY

LEADERSHIP

Become the Next Management Assistant
for the City of Long Beach

**APPLICATION
DEADLINE:
JANUARY 19, 2021
11:59 PM**

www.longbeach.gov/jobs/map



CITY OF
LONG BEACH



Why Should You Apply?

The City of Long Beach Management Assistant Program is the longest-running nationally ranked municipal management development program in California. The Program offers a unique and fulfilling one-year fellowship consisting of high-priority projects, engaging rotations, and advancement opportunities for career and personal growth — not to mention a host of work-life benefits that are hard to match.

Management Assistants receive:

- Annual salary of approximately \$58,724
- Health, vision, and dental benefits
- Direct mentorship from executive management

What the City of Long Beach offers:

- One of the most diverse cities in the nation serving 470,000+ residents
- Designated one of the most bikeable cities in the U.S.
- National leader in government innovation

How Do You Apply?

Applicants must have completed the requirements for a Master's Degree in an applicable field such as but not limited to: Public Administration, Public Policy, Urban Planning, Business Administration, Organizational Leadership, and Social Work by June 2021 and must have 6 months of relevant experience.

Application Checklist:

- ☒ Complete Online Application
- ☒ Response to (3) Essay Questions

- ☒ Resume and Cover Letter
- ☒ College/University Transcript

If you have any questions, please email: ManagementAssistant@longbeach.gov

EQUAL OPPORTUNITY EMPLOYER

The City is an Equal Opportunity Employer and values diversity at levels of the organization. This information is available in an alternative format by request at (562) 570-7457.